

MINUTES OF THE TOWN COUNCIL REGULAR MEETING HELD MAY 14, 2024, AT 7:00 P.M. AT LOVELL TOWN HALL.

Present: Mayor Tom Newman; Council members Carol Miller, Dan Anderson, and Ray Messamer. Council member Bob Mangus was excused from the meeting. Others present: Town Administrator Jed Nebel, Clerk/Treasurer Colleen Tippetts, Ed Allred, Public Works Director Adrin Mayes, Chris Bryson, Parks Director Kelton Wagner, Mike Grant, Don Davis and David Peck.

With a quorum present, Mayor Newman called the meeting to order and led in the Pledge of Allegiance.

PUBLIC COMMENTS:

Mike Grant talked to Council about Section 11-01-220 sub section (b) of the Town of Lovell Code for Garbage and refuse disposal charges for rooming houses, multi-family dwellings and apartment houses. He would like the council to look at changing the wording in this sub section.

CONSENT AGENDA:

Minutes of the Regular Meeting held April 9, 2024, Special Meeting held April 24, 2024, and bills for payment were presented by consent agenda. Carol Miller made a motion to approve the consent agenda as presented. Second by Dan Anderson. All in favor. Motion passed.

UNFINISHED BUSINESS:

Administrator Nebel read Ordinance 1010, Annual Appropriation, by title on the third reading. Ordinance 1010 is the budget for July 1, 2024, to June 30, 2025. He explained that all departments made cuts to help balance the budget. He let Council know that we are looking good in the general fund with our revenue over expenses this fiscal year. He suggested we use some of that money as a cash carryover for the next fiscal year's budget. Some suggestions would be for new tables and chairs at the community center, new picnic tables at Armory Park, cameras in the parks, and crack sealing of streets. Dan Anderson made a motion to Table Ordinance 1010, Annual Appropriation, until our next regular meeting in June. Second by Ray Messamer. All in favor. Motion passed.

Administrator Nebel read Ordinance 1012, Tax Levy, by title on its second reading. Ray Messamer made a motion to approve Ordinance 1012, on its second reading. Second by Carol Miller. All in favor. Motion passed.

Administrator Nebel read Ordinance 1013, Definitions Trailers-Campers, Ordinance 1014, Camping Prohibited, and Ordinance 1015, Zoning Penalties, by title on their second readings. Dan Anderson made a motion to approve Ordinance 1013, Ordinance 1014, and Ordinance 1015, on their second readings. Second by Ray Messamer. All in favor. Motion passed.

Kelton Wagner reported on a change in membership requirements for Tree City USA. He mentioned if we want to continue with Tree City USA, we will have to pass a new ordinance and would have to have someone manage the planting of trees in Lovell.

NEW BUSINESS:

Administrator Nebel presented Council with Constitution Park Phase 2 Change Order. It will be an increase of \$59,918 to install lighting next to the walking path. The lighting will be purchased from Canada. They are made to withstand harsh winter weather. Dan Anderson made a motion to approve Change Order #1 and authorize the owner signature. Second by Carol Miller. All in favor. Motion passed.

Administrator Nebel presented Big Horn County Fire Protection District #5 dispatch agreement. Ray Messamer made a motion to enter into the agreement with Big Horn County Fire Protection District #5 and authorize the mayor's signature. Second by Carol Miller. All in favor. Motion passed.

Administrator Nebel reported that Don Richards' appointment as the Shoshone Municipal Water Joint Powers Board representative for the Town of Lovell is expiring on June 30, 2024. Carol

Miller made a motion to re-appoint Don Richards as the Town of Lovell representative for the Shoshone Municipal Water Joint Powers Board contingent upon Don Richards accepting the appointment. Second by Ray Messamer. All in favor. Motion passed.

Administrator Nebel reported that we received one bid on the Parks Cleaning Quote that was due on April 19, 2024. Madison Hunder submitted a bid for \$2,150 with \$15 per hour for additional cleaning. The cleaning agreement will run from May 15, 2024, to September 6, 2024. Ray Messamer made a motion to enter into the agreement with Madison Hunder and authorize the mayor's signature. Second by Carol Miller. All in favor. Motion passed.

Administrator Nebel presented the lifeguard agreement between Lovell Recreation District and Town of Lovell. Dan Anderson made a motion to enter into the agreement with Lovell Recreation District and authorize the mayor's signature. Second by Ray Messamer. All in favor. Motion passed.

Administrator Nebel informed Council that we should be receiving the new garbage truck within the next two weeks. Clerk/Treasurer Tippetts stated that we will need to transfer \$172,541 from either the Town's savings account or from the Town's WyoSTAR account. Dan Anderson made a motion to transfer \$172,541 from the WyoSTAR account to finish paying for the garbage truck. Second by Ray Messamer. All in favor. Motion passed.

GENERAL INFORMATION:

Council reviewed the Court Collections report, SMP Annual Water Quality Report, and the Shoshone Municipal Pipeline monthly production summary.

ADMINISTRATION REPORT:

Administrator Nebel reported that the community-wide planning group for trails and pathways would like to meet with Council. A Work Meeting was set for June 18, 2024, at noon.

Administrator Nebel reported that he has been working with Chief Haney to make it safer for kids to go to Armory Park. They are discussing possible cross walks on Oregon Avenue at the 6th and 7th Street intersections, and a possible four-way stop at 6th Street and Oregon.

Administrator Nebel gave an update on the leadership training that was presented by Allan Thompson from WASCOP on May 8, 2024. Jed would like Allan to come back and do the training for all employees.

A work meeting was set for June 7, 2024, at noon to discuss the budget.

Ray Messamer made a motion to adjourn at 7:49 p.m. Second by Carol Miller. All in favor. Motion passed.

PENDING APPROVAL: _____

Mayor Thomas M. Newman

ATTEST: _____

Clerk/Treasurer Colleen Tippetts