

MINUTES OF THE TOWN COUNCIL REGULAR MEETING HELD JANUARY 9, 2024, AT 7:00 P.M. AT TOWN HALL.

Present: Mayor Tom Newman, Council Members: Bob Mangus, Carol Miller, and Dan Anderson. Council Man Ray Messamer was excused from the meeting. Others present: Town Administrator Jed Nebel, Clerk/Treasurer Colleen Tippetts, Ed Allred, Adrin Mayes, Chief of Police Dan Laffin, Dusty Schultz, Rochelle Schultz, Jeff Angell, Roger Haney, Danny Jolley, Arlene Haney, Tessy Jolley, Shaya Jolley, Kreed Jolley, Gail Parker, Jessica Flood, Justeen Parker, Tiffany Wilkerson, Trecelle Jolley, Brian Crawford, Kim Mickelson, Janet Mickelson, Leon Mickelson, Cody Clark, Don Richards and David Peck.

With a quorum present, Mayor Tom Newman called the meeting to order and led in the Pledge of Allegiance.

MAYORAL APPOINTMENT:

Mayor Tom Newman presented Roger Haney to be the new Chief of Police for the Town of Lovell. Dan Anderson made a motion to approve the Mayor's appointment of Roger Haney as the new Chief of Police. Second by Bob Mangus. All in favor. Motion passed.

PUBLIC COMMENTS:

Don Richards talked to Council about the Town's support of Shoshone Municipal Pipeline getting a grant from the state. The project is going to be a Filter / Valve Replacement Project. He wanted to thank the Town for their support and to let us know we have no financial responsibility for the grant they received.

Adrin Mayes, Public Works Director, gave a report on what the Public Works Department has been up to. He let Council know that the employees have been cross training. He mentioned that he is working on a report that will identify customers that have lead lines in their houses. It is a report that he must have done by October 2024. He also let Council know that we failed a water sample test for total coliform this week. He said we are retesting.

YEARLY BUSINESS:

Pursuant to Wyoming Statute 6-5-118, Disclosures of Interest were read, for Tom Newman, Bob Mangus, Dan Anderson, Carol Miller, Colleen Tippetts, and Stephanie Rodriguez.

Bank of Lovell, Big Horn Federal Savings Bank, and First Bank of Wyoming provided Board Resolutions to accept deposits and pledge security and request to be designated as official depositories for the Town of Lovell. WYOSTAR is also a recognized depository.

The Lovell Chronicle was presented as the official newspaper for Town publication.

CONSENT AGENDA:

Minutes of the Regular Meeting held December 12, 2023, Special Meeting held December 21, 2023, and bills for payment were presented by consent agenda. Carol Miller made a motion to approve the consent agenda as presented. Second by Bob Mangus. All in favor. Motion passed.

UNFINISHED BUSINESS:

Jed Nebel read ORDINANCE 1005,2023, on first reading. The Ordinance would raise the water base rate by \$2 and the raise the per gallon rate by \$2. Jed presented Council with some different options. Jed Nebel reminded Council that James Seckman, Certified Public Accountant, PC, of Seckman & Thomas, recommended that the Town needs to raise the water rates after the Town's annual audit was performed. Dan Anderson made a motion to approve ORDINANCE 1005, 2023, on its first reading. Second by Bob Mangus. Those in favor: Bob Mangus and Dan Anderson. Opposed by Carol Miller. Motion passed.

Jed Nebel let Council know that the recommended new job descriptions were in Council's packet. He let them know that he just finished two more so they can review them, and we can have a work meeting to discuss further.

Jed Nebel talked to Council about their roles and responsibilities. Mayor Tom Newman is Law Enforcement, Carol Miller is Parks and Beautification, Bob Mangus is Streets, Alleys and Projects, Ray Messamer is Special Projects, and Dan Anderson is Emergency Management.

Jed Nebel gave an update on our new garbage truck. He let Council know that the truck body is done, and it has been taken to Casper to get the trash compactor put on it. We received the invoice for the truck portion from Billings Peterbilt. Colleen Tippetts requested that we transfer the \$215,299 from WYOSTAR to Bank of Lovell checking account to pay the invoice. Carol Miller made a motion to transfer \$215,299 from WYOSTAR to Bank of Lovell checking account. Second by Bob Mangus. All in favor. Motion passed.

Jed Nebel presented Council with the remaining ARPA funds. He let Council know that after the Police Department remodel there will be \$61,843.52 available. Jed let Council know that we can put the money back in the General Fund to help offset the overage from the park project because of the increased prices from the Covid 19 pandemic. Dan Anderson made a motion to close out the ARPA funds and transfer the remaining balance of \$61,843.52 to the general fund to offset the overage of the park project. Second by Carol Miller. All in favor. Motion passed.

NEW BUSINESS:

Council was presented with a request from Minchow's Service for an easement from the Town of Lovell so their fuel trucks can turn around on Town property next to their bulk plant. Part of the easement agreement is that Minchow's will maintain the road. Bob Mangus made a motion to approve the easement agreement with Minchow's Service and to authorize the Mayor's signature. Second by Carol Miller. All in favor. Motion passed.

Jed Nebel let Council know that Big Horn County is requesting a Municipality Septic MOU. Jed has forwarded it to Town Attorney, Alexa Rollin, for her review.

Colleen Tippetts presented the Collection Account list. She explained that the accounts on the list either have left the area or are refusing to pay the bill. By approving the list, it gives the Town of Lovell permission to turn them over to the collection company. Dan Anderson made a

motion to approve the Collection Account list and Authorize the Mayor's signature. Second by Carol Miller. All in favor. Motion passed.

Colleen Tippetts presented the Uncollectible Debt list. This is a list of accounts that we will never be able to collect because the person has passed away and no one else was on the account. There are three people on this list. Carol Miller made a motion to approve the Uncollectible Debt list and to authorize the mayor's signature. Second by Dan Anderson. All in favor. Motion passed.

GENERAL INFORMATION:

Council looked at the ad for the 2024 Mustang Guide.

Jed Nebel let Council know that there is going to be an Airport Meeting to discuss the airports in Greybull and Cowley. The first one is January 16th in Greybull for 2 hours. Jed also let Council know the Phase 1 of the park project is complete and there is going to be a planning meeting January 11th at noon for Phase 2 of the park project. A special meeting needs to be held to look at the bid packets for phase 2. A special meeting was scheduled for January 30, 2024, at noon at the Lovell Town Hall. A work meeting was also scheduled for February 6, 2024, at noon to discuss water rates.

Council looked at Court Collection report, SMP Monthly Production Report.

Carol Miller made a motion to adjourn at 8:24 p.m. Second by Dan Anderson. All in favor. Motion passed.

PENDING APPROVAL: _____

Mayor Thomas M. Newman

ATTEST: _____

Clerk/Treasurer Colleen Tippetts