

MINUTES OF THE TOWN COUNCIL REGULAR MEETING HELD AUGUST 13, 2024, AT 7:00 P.M. AT LOVELL TOWN HALL.

Present: Mayor Tom Newman; Council members Carol Miller, Bob Mangus, Ray Messamer and Dan Anderson. Others present: Town Administrator Jed Nebel, Clerk/Treasurer Colleen Tippetts, Public Works Director Adrin Mayes, Mike Grant, Matt Leonhardt, Tom “Buck” Klindt, Zach Hutzenbiler, and David Peck.

With a quorum present, Mayor Newman called the meeting to order and led in the Pledge of Allegiance.

PUBLIC COMMENTS:

Tom “Buck” Klindt reported that Iron Cowboy Days 2024 did not happen this year. He said he would like to have the event next year on July 25<sup>th</sup>, 26<sup>th</sup>, and 27<sup>th</sup> at the Lovell Rodeo Grounds. He is going to get a business license and a million-dollar liability insurance policy.

CONSENT AGENDA:

Minutes of the Regular Meeting held July 9, 2024, the Work Meeting held August 6, 2024, and bills for payment were presented by consent agenda. Ray Messamer made a motion to approve the consent agenda as presented. Second by Carol Miller. All in favor. Motion passed.

NEW BUSINESS:

Administrator Nebel presented a utility easement the Town of Lovell has behind the houses on 10<sup>th</sup> Street. Some of the properties have fences built within the easement. Dan Anderson made a motion to have Jed Nebel and the Town’s attorney draft a notice to the homeowners about the easement and inform them that all future construction is prohibited in the easement and if the Town needs to make repairs to the sewer line within the easement, the homeowners will have to remove construction within the easement at their own expense. The town will not require completed construction to be removed unless an emergency arises. Second by Ray Messamer. All in favor. Motion passed.

Colleen Tippetts presented Council with Collection Debts that need sent to the collection company and Uncollectable Debts that need to be written off. Dan Anderson made a motion to approve the collection debt and the uncollectable debts and authorize the mayor’s signature. Second by Bob Mangus. All in favor. Motion passed.

Administrator Nebel presented Council with Constitution Park Phase II Change orders #2 and #3. Change Order #2 is to change from standard gray smooth block to a gray split face block with dark gray border. Change Order #3 changes the location of the asphalt hot plant from Byron to Cody which increases the trucking cost. Change Order #3 also increases the amphitheater size and installs an I-beam structure. Bob Mangus made a motion to approve Constitution Park Phase II Change orders #2 and #3 and authorize the mayor’s signature contingent upon a budget review. Second by Ray Messamer. All in favor. Motion passed.

Administrator Nebel presented Council with Payment request #2 from Midway Construction on Constitution Park Phase II. Ray Messamer made a motion to approve Midway Construction’s request and authorize the mayor’s signature. Second by Carol Miller. All in favor. Motion passed.

Administrator Nebel reminded Council about the study he did for Police Department wages. He presented Council with a wage proposal to help with recruitment and retention. Dan Anderson made a motion to approve the wage proposal effective immediately. Second by Ray Messamer. All in favor. Motion passed.

Administrator Nebel presented the agreement with Pointe Strategies to develop a Trails Plan for the area south of the Cottonwood Canyon Trailhead. Dan Anderson made a motion to enter into the agreement with Pointe Strategies and authorize the mayor’s signature. Second by Ray Messamer. All in favor. Motion passed.

GENERAL INFORMATION:

Council reviewed the Court Collections report, and the Wyoming Association of Municipalities (WAM) certificate certifying the Town of Lovell is in good standing for the 2025 Fiscal Year.

Ray Messamer made a motion to adjourn at 7:47 p.m. Second by Bob Mangus. All in favor. Motion passed.

PENDING APPROVAL: \_\_\_\_\_

Mayor Thomas M. Newman

ATTEST: \_\_\_\_\_

Clerk/Treasurer Colleen Tippetts